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**13 June 2018**

**Student Led Conferences:** Your child should have brought home the forms giving the dates and times for the student-led conferences. The conferences for Manuka and Rimu (Rooms 16, 18, 20, 21, 23, 24, 25) will be on Wednesday 27 & Thursday 28 June. Conferences for the rest of the school will be on Tuesday 26 June. If you haven't yet received a booking form, please contact the school office.

**Saturday Netball:** The season is flying by and all the players seem to be having a great time. Thank you to everyone who comes along on Saturday mornings to support the teams. A full-season draw has been given to all the players, but just in case it is lost, we have put the draw onto our website, under the second tab 'What's on'.

**Cake stall:** The Year 7/8 students are holding a cake stall tomorrow to raise funds for their camp fees. It will take place in the Hall at morning tea, so if you would like to support the students, send your change along with your children.

**Disco:** We will not be holding any discos this term. We are aiming to hold 2 discos in Term 3 as fundraisers for camp.

**Working Bee:** You may have noticed signs around the school giving the dates we are planning to have a working bee to paint several of the school buildings – Saturday 27 October. I know this is a few months off, but time does get away on us and we'd appreciate as much help as possible. Please make a note of the date and we'll send home further information early in Term 4.

**Important Dates:**

*Thursday 14 June – Year 7/8 Cake Stall, in the Hall at morning tea*

*Tuesday 26 June – Senior School Student-led Conferences*

*Wednesday 27 & Thursday 28 June – Junior School Student-led Conferences*

**LOCKDOWN EXERCISE**

On Tuesday of last week, our entire school, including our students, participated in training sessions and the response and interaction were very positive. Following the training, we conducted a school-wide lockdown exercise. We are pleased to tell you that our students responded safely, maturely and with a nature of controlled urgency.

The lockdown is now a part of our emergency procedures. We will be implementing emergency protocol exercises each term to ensure all staff and students remain familiar with our processes.

Should you hear of a lockdown or evacuation at the school, please do not attend the school or phone, as we will not be able to respond. Your presence or contact may make it more difficult for us or the emergency services to manage a situation.

**Any information pertaining to an emergency occurring at the school will be updated on our website as regularly as possible.**

We believe that these procedures that we conduct for lockdowns and evacuations should be seen in a positive light, as it places us in an excellent position should an emergency occur. It is important that we practice these, as we don't want our first lockdown to be a real one.

We thank you for your support.

**Community Notices**

Westlake Girls High School is holding an Open Night for students who will be Year 9 in 2019 – and their parents.

Our Open Night is on Tuesday 3 July, with two sessions at 4pm and 6pm. Meet the Principal, tour the school, take home a goodie bag.

We would love to see you there. More information is available on our website [www.westlakegirls.school.nz](http://www.westlakegirls.school.nz)